



NOTICE OF ANNUAL GENERAL MEETING

The Annual General Meeting of Louth Churches for Refugees (Registered Charity No. 1177536) will take place in Louth Methodist Church at 7pm on Wednesday 30 June 2021.

Agenda:

1. Trustees' Annual Report
2. Annual Statement of Accounts
3. Appointment of Trustees.

The Annual General Meeting will be followed by a presentation and discussion on future plans and opportunities for the charity.

Please note the following information:

- The Trustees' Annual Report and the Annual Statement of Accounts are available on the Louth Churches for Refugees website: <https://louthchurchesforrefugees.org/about-us/latest-news> and some printed copies will be available at the meeting.
- The meeting will be conducted in line with any relevant Covid-related requirements.
- We invite anyone wishing to become a member of the charity to complete a Membership Application Form on arrival. There is no charge for membership, and members must sign to confirm that they support the aims and objectives of the charity.
- Anyone wishing to be elected Trustee should complete a Nomination Form on arrival which must include the name of a proposer and seconder who are members of the charity. If there are more nominations than places available then each candidate will be given two minutes to explain to those present why they wish to be elected as a trustee.

Overleaf for information:

Minutes of the Annual General Meeting held on Tuesday 1 September 2020.

Minutes of the second Annual General Meeting of Louth Churches for Refugees

held in the Parish Church of Louth St James at 6pm on Tuesday 1st September 2020

The meeting was chaired by Mr Derek Gibson. 25 members of the charity were present.

Before the formal business of the meeting took place, a presentation was made to John Troughton who was stepping down as a trustee. He was thanked for his hugely influential contribution to the work of Louth Churches for Refugees in its early days, his guidance as chairman that saw it become a charitable body, and for taking on the role of Lead Sponsor within the resettlement scheme.

1. The meeting received the Annual Statement of accounts for the year ended 31st December 2019 (Proposed: D. Fidler Seconded: M. Sherman)
2. The meeting received the Trustee's Annual Report (Proposed: D. Fidler Seconded: J Troughton)
3. The following had been nominated as trustees by Churches Together in Louth and District, and were confirmed as trustees:
Elaine Chaufour
Jane Fletcher
Derek Gibson
4. One nomination was received for an elected trustee, and therefore David Fidler was declared elected (two vacancies remaining unfilled)

The formal business of the meeting was concluded, and followed by informal discussion on the work of the charity and the situation it was seeking to relieve, including:

- The issue of time-limited donations, and thanking people for their much valued support for the work of the charity;
- The wider work of supporting refugees (which had taken a less prominent place in activities since the resettlement had taken place); and
- Whether the charity would look to support another family, should this become a possibility.



Trustees' Annual Report for the period

From: 1 January 2020- 31 December 2020

Charity name: Louth Churches for Refugees

Charity registration number: 1177536

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	The objects of the CIO are to relieve financial hardship for: a) those seeking refuge from conflict in the Middle East, North Africa region; b) those granted refugee status and their dependents living in Lincolnshire and Louth in particular; and c) refugee children by the provision of holidays.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	The charity's main activities during the year have included: <ul style="list-style-type: none">• Preparations towards welcoming a resettled family in Louth.• Welcoming the family and providing ongoing support during the year, making adjustments to arrangements as necessary during pandemic restrictions.• Reviewing and relaunching charity communications to raise awareness of the activities of the charity and the global situation facing refugees; and encouraging prayer.• Beginning considerations around future planning for the charity.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit.	In all of the charity's work, the trustees have been mindful of the need to fulfil the charity's charitable purposes and to work for the public benefit. They believe that this has been the case, and that the activities represented by the summary above and in the report that follows demonstrate both the ways in which Louth Churches for Refugees has fulfilled its purposes of relieving financial hardship of those groups specified in its governing document and that this has been undertaken in a way that is demonstrably for the public benefit.

Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>It is now a year since we welcomed the family to join our community here in Louth. Amid all the challenges of 2020, they have worked hard to settle down to life here. It has not been easy - the family have had to deal with a new language, a different climate, a different culture — and all this within the extra problems caused by Covid19.</p> <p>As a charity our support for the family during the past year has been wide-ranging, including help with issues like housing, language learning, and education more generally. We have also provided considerable support in navigating practicalities like bureaucracy.</p> <p>The settling-in process is challenging: to settle into a new community one needs to discover what is going on, and there is a need for locals to invite in-comers to join in. This has been made more difficult during 2020 because most community events have been closed down. In the future we need to find out more of what the family can offer to our community and what the community can offer to this new family.</p> <p>We have reviewed our approach to communications during the year: our website has been updated and we have begun a planned programme of social media activity covering the work of the charity; global issues concerning refugees; and on the theme of prayer/spirituality. Trustees have also been involved in campaigning related to our charitable objectives, including correspondence with our MP on a range of issues during 2020.</p> <p>At the 2020 AGM John Troughton retired as trustee and we want to express our sincere thanks to John for his huge contribution to the work of the charity from the start, and in his role as Chair of the Trustees. Thanks from the Trustees also go to Canon Nick Brown who has provided valuable support to the charity over the years and we send Nick our warm wishes for the next phase of his ministry in Lincoln.</p> <p>Looking into the future, the Trustees have begun a process of future planning, considering options for the ways in which the work of the charity might continue to develop. We will hold an open meeting for all who may be interested in supporting us as soon as this is permitted by the pandemic restrictions.</p> <p>Louth Churches for Refugees is still a small group. We need to widen our outreach by increasing the number of people who are willing and able to offer assistance to the family.</p> <p>We appreciate any offers of help; our contact details can be found at https://louthchurchesforrefugees.org.uk/about</p> <p>You may also like to follow us on Facebook: https://www.facebook.com/louthchurchesforrefugees</p>
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Financial Review

Review of the charity's financial position at the end of the period	In the year, the charity continued to raise funds towards its stated objectives. Expenditure exceeded income during the year as we incurred various one-off costs associated with the welcome and settling in process for the family.
Statement explaining the policy for holding reserves stating why they are held	The charity does not hold significant reserves, with all monies held being required for its immediate charitable work. This is reviewed periodically by the trustees.
Details of fund materially in deficit	None
Explanation of any uncertainties about the charity continuing as a going concern	None

Structure, Governance and Management

Type of governing document	Constitution
How is the charity constituted?	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Election by members (2 or 3 trustees) Nomination by Louth & District Churches Together (3 to 5 trustees)

Reference and Administrative details

Charity name	Louth Churches for Refugees
Other name the charity uses	None
Registered charity number	1177536
Charity's principal address	Louth Methodist Church Nichol Hill Louth LN11 9NQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elaine Chafour			Churches Together in Louth and District
2	David Fidler			Elected by members
3	Derek Gibson	Chair (from 1.9.20)		Churches Together in Louth and District
4	Jane Fletcher			Churches Together in Louth and District
5	John Troughton	Chair (until 1.9.20)	Until 1.9.20	Churches Together in Louth and District
6	Andrew West		From 16.12.20	Appointed by Trustees

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Derek Gibson	
Full name(s)		
Position (eg Secretary, Chair, etc)	Chair	
Date	10 February 2021	

Independent examiner's report to the trustees of Louth Churches For Refugees (Charity # 1177536)

I report to the trustees on my examination of the accounts of Louth Churches for Refugees for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Lucy Brown

Capella Bookkeeping Limited (Company No: 12173644)

Relevant professional qualification or membership of professional bodies: Fellow of The Institute of Certified Bookkeepers. Member number 218039.

Address: 2 Pottergate, Lincoln, LN2 1PH

Date: 24/03/2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

LOUTH CHURCHES FOR REFUGEES

1177536

Receipts and payments accounts

CC16a

For the period from	01/01/2020	To	31/12/2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Regular giving	2,947	-	-	2,947	-
Event/donation income	1,124	-	-	1,124	-
Specified giving	1,028	-	-	1,028	-
Gift aid	351	-	-	351	-
Other	6,438	-	-	6,438	-
Loan repayment	45	-	-	45	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	11,933	-	-	11,933	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	11,933	-	-	11,933	-
A3 Payments					
	-	-	-	-	-
Charitable Expenditure - Rent	7,770	-	-	7,770	-
Charitable Expenditure - Repairs	63	-	-	63	-
Charitable Expenditure - Utilities	1,141	-	-	1,141	-
Charitable Expenditure - Purchases for home	1,501	-	-	1,501	-
Charitable Expenditure - Other payments	3,498	-	-	3,498	-
Charitable Expenditure - Loan	700	-	-	700	-
Expenditure to procure donations	844	-	-	844	-
	-	-	-	-	-
Sub total	15,517	-	-	15,517	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	15,517	-	-	15,517	-
Net of receipts/(payments)	- 3,584	-	-	- 3,584	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	16,944	-	-	16,944	-
Cash funds this year end	13,360	-	-	13,360	-

Section B Statement of assets and liabilities at the end of the period

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank	13,360	-	-
		-	-	-
		-	-	-
	Total cash funds	13,360	-	-

(agree balances with receipts and payments account(s))

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval